

The Spot @ Temple College

2thetopllc

EMPLOYMENT APPLICATION

Please type or print. If you need additional space, please attach a 2nd sheet.

Date: _____

I can work:	<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	<input type="checkbox"/> Temporary	<input type="checkbox"/> Permanent
Times I can work:	Monday: _____	Tuesday: _____	Wednesday: _____	Thursday: _____
	Friday: _____	Saturday: _____	Sunday: _____	
Full Name: _____	SSN: _____			
Present Address: _____				
Permanent Address: _____				
Personal Phone #: _____		Other Phone #: _____		
Have you ever worked here under another name? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list name				

Employment Record – Record last position first.

Failure to accurately account for all employment and school periods during the last 7 years may lead to your application to not be considered. If omissions of falsifications are discovered subsequent to your employment, such omissions or falsifications will be sufficient cause for discharge. List periods of school as follows: School name under "Company Name" and list dates attended.

Start Date / /	Company Name and Address	Supervisor
Leave Date / /		Phone #
Wage	Job Title & Duties	Reason for Leaving
Start End		
\$ \$		

Were you unemployed between positions? Yes No If yes, how long? _____ Why? _____

Start Date / /	Company Name and Address	Supervisor
Leave Date / /		Phone #
Wage	Job Title & Duties	Reason for Leaving
Start End		
\$ \$		

Were you unemployed between positions? Yes No If yes, how long? _____ Why? _____

Start Date / /	Company Name and Address	Supervisor
Leave Date / /		Phone #
Wage	Job Title & Duties	Reason for Leaving
Start End		
\$ \$		

Were you unemployed between positions? Yes No If yes, how long? _____ Why? _____

Start Date / /	Company Name and Address	Supervisor
Leave Date / /		Phone #
Wage	Job Title & Duties	Reason for Leaving
Start End		
\$ \$		

Were you unemployed between positions? Yes No If yes, how long?_____ Why?_____

Have you ever been asked to resign, or been fired for cause? Yes No

Have you ever worked for this company before? Yes No If yes, when?_____

Have you ever applied to this company before? Yes No

May we contact your previous employers? Yes No

Please list any employers you wish us not to contact_____

Educational Record

Please check one – total number of years completed:

Less than 8 8 to 12 High School Graduate College (enter # of years)_____

	Name	Degree Received	Course Work
High School			
Trade School(s)			
College(s)			

Please list outside activities or hobbies_____

Are you older than 18? Yes No Are you older than 21? Yes No

Do you have reliable means to get to and from work? Yes No

List the name(s) of any relatives working for this company and their relationship to you_____

If an alien, do you have a legal right to work in the US? Yes No

Have you ever been denied a bond? Yes No

If an alien, do you have the right to accept employment in the US? Yes No

Have you ever been convicted of a felony or misdemeanor other than a traffic violation? Yes No

Please fill in uniform size needed:_____

List additional names of people working here that you know well_____

Are you now, or have you ever been in the military? Yes No

Highest rank obtained_____ If in reserves: Active Inactive

References

Name	Title	Phone Number	Years Known

****IMPORTANT – PLEASE READ CAREFULLY****

I hereby authorize investigation of all statements contained in this application, including inquiry of any and all of my former employers or references as indicated elsewhere in the application, and hold said former employers and/or references harmless from liability arising therefrom. I affirm that all the information contained in this application is true and correct; and that if there is any misrepresentation the company reserves the right to modify or terminate my employment at any time with or without cause, and without prior notice. I further understand that the duration, hours, nature, compensation and benefits of my employment may be changed or modified from time to time without limitation or condition. I understand that no representative of the company has any authority to make any assertions to the contrary. I hereby agree to abide by all policies and rules of the company that govern dress, hair, grooming and attitude.